

Questions from RFP #145, Parent Aide Program for Sioux Falls Child Protection Services

1. Page 5 of the RFP refers to 100 families served per year, with a minimum of 1-2 hours of service per week per family.

For how many weeks on average do you estimate each family will require services?

The average is around 31 weeks or 218 days per family.

How many families would you expect to be in a Parent Aide's caseload at any given time?

During the year, each Parent Aide could provide services for up to 25 families. The number of weeks and families concurrently served will vary depending on the needs of each family and intensity of services.

2. Of these 100 families, what percentage does DSS anticipate will live in Sioux Falls and what percentage will require travel to other communities in the two-county area?

It is difficult to estimate a percentage related to this question. All of these families would be in Minnehaha and Lincoln counties. The majority of cases would be in the Sioux Falls area.

3. Of these 100 families, what percentage does DSS estimate would need an interpreter in order to communicate effectively with the Parent Aide?

There may be a need for an interpreter in only a few cases per year.

4. Of these 100 families, what percentage does DSS estimate would be Native American?

Based on the most current year, 25% of the families may be Native American.

5. On page 5, Section 3.1, the RFP states that services are to be provided in the parent's home. However, Section 3.1.A refers to a main location for the program and discusses accessibility for families to this location. Does DSS intend that facility-based services be offered in addition to in-home visits?

The services would be in the families' homes. The Parent Aides would need to have a home station that they would work out of to prepare for their visits and maintain service and contract related records and documents.

6. On page 6, Section 3.1.H, the RFP refers to completing an assessment with families. Is there a standard ongoing assessment tool that DSS will require the contractor to use, or is the choice of an ongoing assessment tool at the contractor's discretion?

CPS has not required a certain assessment tool to be used. CPS will collaborate with the offeror regarding the selection or development of the assessment tool.

7. On page 6, Section 3.1.I, the RFP refers to follow-up with the family after the case is closed.

What is the anticipated duration of these follow-up contacts?

Currently, the follow-up has taken place 45 days after the closing of the case.

Does DSS anticipate that these contacts will be in person at the family home, in person at the contractor's facility, by phone, or a combination?

CPS and the offeror together will establish protocol on how the follow-up will be handled.

8. On page 6, Section 3.1.J, the RFP refers to measuring outcomes. What outcomes does DSS anticipate requiring the contractor to measure, monitor, and/or report on?

The offeror would need to have a process in place to measure the outcomes based on the services provided by the offeror in conjunction with the Protective Capacity Assessment (PCA). The assessment would focus on family input and effectiveness of the interventions provided by the offeror. The assessment will need to include a component to measure the family's situation at the beginning of involvement of the Parent Aide with the family and at the end to assess progress related to child safety and changes in the parent's behavior.

9. Will DSS require the use of a specific parenting education model, or will the choice of parenting education model be at the contractor's discretion?

The specific parenting education model will be at the discretion of the contractor. The specific parenting education model would need to be evidence based. At a minimum, the model should meet the *Emerging and Evidence Informed Programs and Practices* standard through use of a pre and post-test.